



The Tanglin Club, a premier club in Singapore, invites applications from suitably qualified candidates for the post of:

Housekeeping Room Attendant

Reporting to the Executive Housekeeping Assistant, your Job Responsibilities include, but are not limited to:

- Upkeep of guest rooms, work station, servery stores, corridor and equipment in compliance with Club's standard
- Maintain cleanliness and tidiness of the guest rooms and corridors
- Check and update minibar supplies
- Update room status with Front Office
- Replenish amenities and supplies to guest rooms and bathrooms
- Report any defects or repair of furniture, fixtures and equipment
- Report lost and found items
- Assume other duties as assigned by immediate superior

Attributes:

- Able to foster teamwork, and work cordially with peers and others
- Work well in a fast-paced environment
- Pleasant, friendly and cheerful
- Able to speak simple English
- Room cleaning experience is an added advantage

Interested applicants, kindly submit a comprehensive resume with your expected salary to:

tcrecruit@tanglin-club.org.sg