



Founded in 1865, the Tanglin Club is Singapore's leading private members' club with members from more than 60 countries. The Club offers a diverse range of social and sporting amenities in the exclusive Claymore district, along with reciprocal partnerships with over 130 outstanding private members' clubs throughout the world. The Club is also listed in the Top 100 of the Platinum City Clubs of the World 2022-23, which represents the finest clubs in the world that demonstrate excellence in all aspects of their operations. We are now looking for an individual to be part of our Team:

Lobby Ambassador

The Lobby Ambassador (Doorman) represents Tanglin Club in the most iconic manner to our Club members.

Your Job Responsibilities include, but are not limited to:

- Maintains the famous reputation of the iconic Tanglin Club Doorman through impeccable uniform and hygiene standards and well-articulated member and visitor interaction.
- Welcomes all members and visitors and is available for picture-taking.
- Ensures the smooth running of driveway operations by performing all tasks in adherence with the code of ethics as issued by the Tanglin Club.
- Spearheads the arrival of all Club members as the first person to extend a warm greeting with a smile.
- Supports and monitors activities such as handling enquiries relating to the Club or nearby direction.
- Adheres to Work Safety and Health (WSH) policies and procedures.
- Any other valid and ad hoc tasks as assigned by the Management.

Required Qualifications & Experience:

- Minimum PSLE and above.
- Minimum 1 year of work experience in a similar capacity.
- Able to work rotating shifts, on weekends and public holidays.
- Respectful team player who works cordially with peers and others.
- Self-driven to manage tasks assigned.
- Work well in a fast-paced environment.

Benefits:

- 5 days' work week.
- Meal allowance.
- AWS, Performance Bonus, Retention Bonus, CNY Ang Pow (Terms & Conditions apply).
- Uniform provided.
- Training and career progression opportunities.

Interested applicants, kindly submit a comprehensive resume with your notice period and expected salary to:

tcrecruit@tanglin-club.org.sg

Employability Partner: NTUC's e2i (Employment and Employability Institute)